Incorporated Village of Plandome Heights

Budget

June 1, 2012 – May 31, 2013

INCORPORATED VILLAGE OF
Plandome Heights
37 Orchard Street, Manhasset, New York 11030
Tel: (516) 627-1136 Fax: (516) 627 1393
www.plandomeheights-ny.gov

Kenneth C. Riscica
Mayor

Lynne Aloia
Lawrence Bourguet
Silva Ferman
Don Parker
Alvin Solomon
Norman Taylor
Trustees

Marianne C. Lobaccaro
Village Clerk / Treasurer

Ann M. Demeri
Deputy Clerk, Court Clerk

Cye E. Ross, Esq.
Village Justice

Mary Breen Corrigan
Village Prosecutor

Edward P. Butt, AIA
Village Building Inspector Stormwater Mgmt Officer

Bart Giusto
Emergency Mgmt. Coordinator

Richard Hirt
Architectural Review Board, Chair

Marion Endrizzi
Planning Board, Chair

Eugene O'Connor
Zoning and Appeals Board, Chair

Trey Harragan
Technology Advisory Board, Chair

Daniel Cataldo
Citizens Advisory on Finance, Chair

Phyllis Sternemann
Historian

April 17, 2012

2012 – 2013 BUGET MESSAGE

Fellow Taxpayers:

We are pleased to report that our 2012 – 2013 Budget reflects no increase in Village property taxes for the second year in a row. Your Board of Trustees, all volunteers, managed this through careful expense management, competitive bidding for outside services and making long-term commitments to our vendors in exchange for low costs. The level of volunteer service in our Village is also a big factor in keeping costs down. In all cases, our priority has been to maintain a high level of service to residents.

The 2012 – 2013 Village Budget continues the path of fiscal restraint as follows:

- Fiscal year ended May 31, 2011: Tax decrease 15%
- Fiscal year ending May 31, 2012: No tax increase
- Fiscal year ending May 31, 2013: No tax increase.

In addition, our "rainy day fund" is healthy and this year we are identifying funds to be earmarked for future capital projects. To support that, we formed a Capital Projects Committee to look into the future, understand our long-term needs and make sure our financial resources are in place.

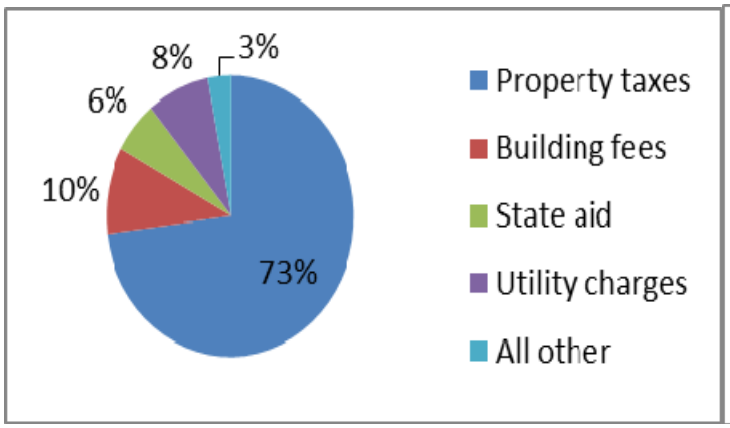
Did you know? Few people know that our Village taxes are actually lower than the taxes you would pay if you were in unincorporated Manhasset. Your County/Town tax bill excludes sanitation, snow removal, roads, lighting, etc. which the Village provides and our total Village tax for these services is actually *less* than people pay for this outside of our Village. You can see the accompanying analysis.

Lastly, the total Assessed Values of all Village homes for last year was 8.5% higher than this year. With no increase in the tax levy, the tax rate applied to this 8.5% lower value increases by approximately 8.5%. As such, *your individual tax bill should show no increase from last year* but may vary (up or down) due to changes in the assessed value of your home by Nassau County. If you did significant building or renovation, your assessed value, and taxes, may have increased.

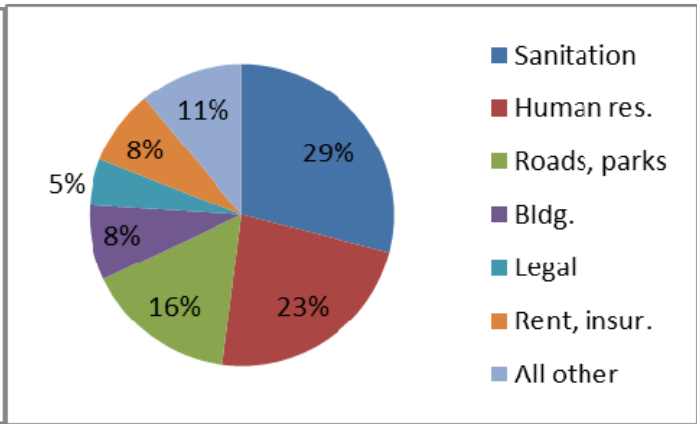
Sincerely,
INCORPORATED VILLAGE OF PLANDOME HEIGHTS
Kenneth C. Riscica, Mayor
Lynne Aloia, Trustee
Lawrence Bourguet, Trustee
Don Parker, Trustee
Aida Ferman, Trustee
Alvin Solomon, Trustee
Norman Taylor, Trustee

Incorporated Village of Plandome Heights
Budget - June 1, 2012 – May 31, 2013

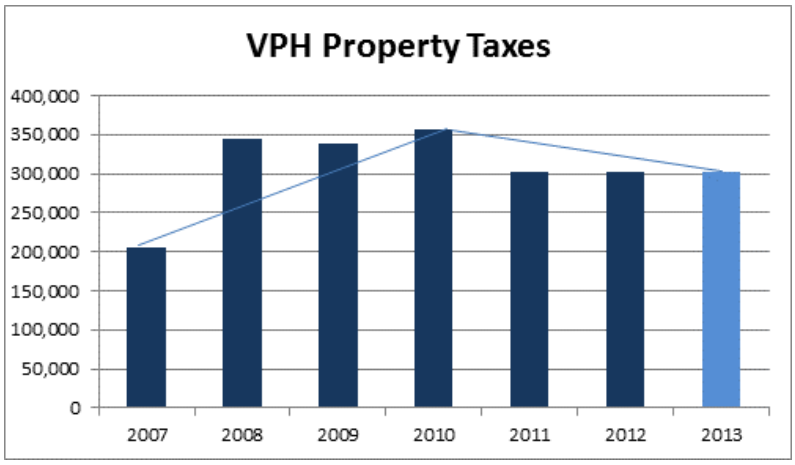
Budgeted Revenues, $416,000



Budgeted Expenditures, $416,000



Trend of Property Taxes



Village Taxes lower than outside Village

	Typical VPH Tax Bill	Tax per $100 Asse'd.
1. All Village taxes 2011 - 12	$929	35.71
2. Town Services/billing avoided in Plandome Heights:		
- "Outside Village" (roads, snow, bldg.)*		36.21
- Garbage District*		8.42
- Town Lighting*		2.47
Total	$1,230	47.10
3. Savings in VPH - $	$300	11.39
Savings in VPH - %	24%	

* Source: Comptrollers page at www.northhempsteadny.gov

Incorporated Village of Plandome Heights
Budget - June 1, 2012 – May 31, 2013

Development of the Tax Rate

Our 2012 – 2013 Budget reflects no increase in Village property taxes (the Tax Levy) as follows:

	2012-13	2011-12
Projected expenditures	$ 416,087	$ 401,337
Projected revenues	$ 113,000	$ 98,250
Property tax levy	$ 303,087	$ 303,087
	========	=======
Aggregate Assessed Values*	$ 785,917	$ 852,447
Tax Rate per $100 Assessed	$38.784	$35.709

*The Assessed Values are provided by the Nassau County Assessor and are used to allocate the total Village Tax Levy to individual homes. The Aggregate Assessed Value of all homes in the Village was approximately 8.5% higher last year than this tax year. As a result, the Tax Rate goes up by approximately 8.5% in order to keep taxes levied the same. Your tax bill may vary (up or down) from last year due to: (a) whether your assessed value changed by more or less than the average, (b) any tax assessment grievance adjustment you may have received and (c) whether or not you did any building or renovation.

FINAL BUDGET SUMMARY

FISCAL YEAR JUNE 1, 2012 TO MAY 31, 2013

	Budget 2011/12	FINAL BUDGET 2012-2013
APPROPRIATIONS		
General Government	177,702	185,675
Public Safety	27,125	30,000
Transportation	53,100	51,000
Home & Community Services	135,410	141,212
Employee Benefits	8,000	8,200
TOTAL APPROPRIATIONS	**$401,337**	**$416,087**
ESTIMATED REVENUES		
(other than property taxes)		
Other Tax Items	26,500	25,500
Departmental Income	2,150	2,500
Use of Money & Property	3,300	1,500
Licenses & Permits	28,000	41,000
Fines & Forfeitures	3,000	4,500
Miscellaneous	300	3,000
Government Aid	35,000	35,000
ESTIMATED REVENUES	**$98,250**	**$113,000**
Plus + APPROPRIATED SURPLUS	**0**	**0**
Equals TOTAL ESTIMATED REVENUES	**$98,250**	**$113,000**
TOTAL APPROPRIATIONS	$401,337	**$416,087**
Less		
TOTAL ESTIMATED REVENUES	$98,250	$113,000
Equals		
TOTAL TO BE RAISED THROUGH REAL PROPERTY TAXES - (TAX LEVY)	$303,087	**$303,087**

TAX LEVY =	**$303,087**
divided by	
VILLAGE 2012/2013 TAXABLE ASSESSED VALUATION (TAV)	**$785,917**
2012-2013VILLAGE TAX RATE (PER $100 TAV)*	**38.784**
2011-2012 Village Tax Rate	35.709

Hearing Date : APRIL 2, 2012 Adoption Date : April 17, 2012

37 Orchard Street, P.O. Box 1384 Manhasset, NY 11030 (516) 627-1136

INC. VILLAGE OF PLANDOME HEIGHTS
FINAL BUDGET
FISCAL YEAR JUNE 1, 2012 TO MAY 31, 2013

2012-2013 GENERAL FUND BUDGET	ACTUAL EXPENDED 2010/11	ADOPTED BUDGET 2011/12	PROJECTED EXPENDED 6/11 TO 5/31/12	FINAL BUDGET 2012/2013
APPROPRIATIONS (EXPENDITURES)				
GENERAL GOVERNMENT				
Board of Trustees				
A1010.4A Board of Trustees- Expenses	1,609.81	2,000.00	800.00	1,000.00
A1010.4B Other Expenses	411.70	0.00	2,400.00	1,000.00
Total	2,021.51	2,000.00	3,200.00	2,000.00
Judicial				
A1110.1A Village Justice	1,500.00	1,500.00	1,500.00	1,500.00
.1B Village Justice Clerk	2,400.00	2,400.00	2,400.00	3,000.00
.103 Jud.Other Expense (reporting, training)	2,476.00	2,400.00	3,400.00	3,200.00
.104 Judicial Grant	1,599.00	0.00	0.00	0.00
Total	7,975.00	6,300.00	7,300.00	7,700.00
Auditor				
A1320.4 Contractual Expense	7,125.00	8,000.00	8,150.00	8,250.00
Total	7,125.00	8,000.00	8,150.00	8,250.00
Village Clerk				
A1410.1A Clerk/Treasurer	46,000.08	54,500.00	54,500.00	58,500.00
A1410.1B Deputy Clerk	21,714.98	22,000.00	25,000.00	24,000.00
A1410.1C Consultant/Temp salaries	0.00	0.00	0.00	0.00
A1410.40 Clerk Contractual Expense	0.00	0.00	0.00	0.00
.4A Supplies & Materials (see 1620)	0.00	0.00	0.00	0.00
.4B Legal Notices	424.20	500.00	500.00	500.00
.4C Postage	935.50	400.00	900.00	500.00
.4D Conferences & Training Schools	1,530.55	1,000.00	1,000.00	1,000.00
.4E Lease of Equipment	0.00	0.00	0.00	0.00
.4G Newsletter	0.00	0.00	0.00	0.00
.4H Webmaster	506.00	2,000.00	2,000.00	2,000.00
Total	71,111.31	80,400.00	83,900.00	86,500.00
Village Attorney				
A1420.4A Legal Services	17,398.23	18,000.00	19,000.00	18,000.00
A1420.4B Legal Services ~ Existing Litigation	11,361.14	0.00	3,500.00	2,500.00
A1420.4C Legal Reprint Ordin Cod. (code)	0.00	2,000.00	1,250.00	1,500.00
Total	28,759.37	20,000.00	23,750.00	22,000.00
Elections				
A1450.1 Election, Personnel	225.00	325.00	325.00	325.00
A1450.4 Election Expense (machines, lists etc)	75.00	550.00	550.00	550.00
Total	300.00	875.00	875.00	875.00
Village Office & Shared Expenses				
A1620.200 Utilities est p/a (heat & electric)	1,248.42	2,000.00	2,000.00	2,000.00
A1620.200 Bldg. Eqpt./Com. S.ofI.	1,751.87	600.00	600.00	600.00
.201 Building Rental (office)	17,628.51	20,527.00	18,000.00	18,250.00
.400 Supplies (& Office Maint)	5,618.29	4,000.00	5,500.00	4,500.00
.412 Building Rental - library	0.00	100.00	0.00	0.00
.421 Telephone	1,890.91	2,000.00	2,035.00	2,100.00
.4E Maintenance- see 1620.4A	0.00	0.00	0.00	0.00
A1620.413 Furniture estimated (one-time cost)	0.00	0.00	0.00	0.00
A1650.100 Cablevision	719.40	800.00	720.00	900.00
Total	28,857.40	30,027.00	28,855.00	28,350.00

INC. VILLAGE OF PLANDOME HEIGHTS
FINAL BUDGET
FISCAL YEAR JUNE 1, 2012 TO MAY 31, 2013

	ACTUAL EXPENDED 2010/11	ADOPTED BUDGET 2011/12	PROJECTED EXPENDED 6/11 TO 5/31/12	FINAL BUDGET 2012/2013
Special Items				
A1910.4 Public. Off. Liab. Ins.	13,595.62	15,000.00	13,236.00	15,000.00
A1920.4 Municipal Dues	3,804.00	5,100.00	5,000.00	5,000.00
A1930.4 Judgement & Claims	0.00	0.00	0.00	0.00
A1964.4 Tax Refunds	0.00	0.00	0.00	0.00
A1990.4 Contingency Accounts	0.00	10,000.00	0.00	10,000.00
Total	17,399.62	30,100.00	18,236.00	30,000.00
TOTAL GENERAL GOVERNMENT	**163,549.21**	**177,702.00**	**174,266.00**	**185,675.00**
PUBLIC SAFETY				
A3610.4 SMO	0.00	0.00	0.00	0.00
A3620.4 Building Inspector	26,290.00	27,125.00	29,903.00	30,000.00
A3600.Public Safety Other	0.00	0.00	42.00	0.00
Total	26,290.00	27,125.00	29,945.00	30,000.00
TOTAL PUBLIC SAFETY	**26,290.00**	**27,125.00**	**29,945.00**	**30,000.00**
TRANSPORTATION				
Street Maintenance				
A5110 .4B Street Signs	201.55	1,500.00	3,000.00	1,500.00
.4D Highway/Street Repair-Improveme	11,116.04	12,000.00	10,000.00	12,000.00
.4E C.H.I.P.'s (highway improvements)	0.00	8,000.00	8,000.00	8,000.00
.4F Engineering - See individual projec	0.00	0.00	0.00	0.00
A5110 .410 Resident Reimbursement	0.00	0*	0.00	0*
A5110 .444 Expenses of Grants	0.00	0.00	0.00	0.00
Total	11,317.59	21,500.00	21,000.00	21,500.00
Snow Removal				
A5142.4 Contractual Expense	22,349.99	22,600.00	13,350.00	20,500.00
Total	22,349.99	22,600.00	13,350.00	20,500.00
Street Lighting				
A5182.400 Contractual Expense	9,261.02	9,000.00	9,000.00	9,000.00
Total	9,261.02	9,000.00	9,000.00	9,000.00
TOTAL TRANSPORTATION	**42,928.60**	**53,100.00**	**43,350.00**	**51,000.00**
HOME & COMMUNITY SERVICES				
Parks				
A7110.400 Maintenance & trees	9,000.00	9,000.00	9,250.00	9,252.00
.402 Pest Control	0.00	1,360.00	300.00	1,360.00
A7140 .400 Tree Inspect Maint, Replace	1,350.00	1,000.00	1,000.00	1,000.00
.4C Survey (annual trees)	2,750.00	3,050.00	2,750.00	2,800.00
A7140.411 Tree Prun & remove Program	0.00	0.00	0.00	0.00
Total	13,100.00	14,410.00	13,300.00	14,412.00
Zoning Appeals Board				
A8010.4 Contractual Expense (reporting)	2,780.10	1,000.00	2,000.00	1,000.00
Total	2,780.10	1,000.00	2,000.00	1,000.00

INC. VILLAGE OF PLANDOME HEIGHTS
FINAL BUDGET
FISCAL YEAR JUNE 1, 2012 TO MAY 31, 2013

	ACTUAL EXPENDED 2010/11	ADOPTED BUDGET 2011/12	PROJECTED EXPENDED 6/11 TO 5/31/12	FINAL BUDGET 2012/2013
Architectural Review Board				
A8012.4 Contractual Expense (consultant arch	805.00	2,000.00	2,000.00	2,000.00
Total	805.00	2,000.00	2,000.00	2,000.00
Planning Board				
A8020.4 Contractual Expense	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Refuse & Garbage				
A8160.4 Contractual Expense	103,316.00	106,000.00	107,737.00	111,800.00
Total	103,316.00	106,000.00	107,737.00	111,800.00
Street Cleaning				
A8170.4 Contractual Expense	2,458.07	5,000.00	5,000.00	5,000.00
Total	2,458.07	5,000.00	5,000.00	5,000.00
Storm Drains				
A8540.4 Contractual Expense	3,269.56	5,000.00	5,000.00	5,000.00
Total	3,269.56	5,000.00	5,000.00	5,000.00
Shade Tree Program				
A8560 .4A Maintenance	1,300.00	2,000.00	0.00	2,000.00
.4B Replacement/Tagging	0.00	0.00	0.00	0.00
.4C Removals	0.00	0.00	0.00	0.00
.4D Survey	0.00	0.00	0.00	0.00
.4F Capital Improvement Program	0.00	0.00	0.00	0.00
Total	1,300.00	2,000.00	0.00	2,000.00
TOTAL HOME & COMMUNITY SERVICES	**127,028.73**	**135,410.00**	**135,037.00**	**141,212.00**
EMPLOYEE BENEFITS				
A9010.8 State Retirement	0.00	0.00	0.00	0.00
A9030.8 Social Security/Med.	5,593.32	6,500.00	6,679.00	7,000.00
A9040.8 Workers Comp. Ins.& MTA	921.63	1,500.00	1,000.00	1,200.00
A9050.8 Unemployment Ins.	0.00	0.00	0.00	0.00
A9055.8 Disability Insurance	0.00	0.00	0.00	0.00
A9060.8 Health Insurance	-607.26	0.00	0.00	0.00
Total	5,907.69	8,000.00	7,679.00	8,200.00
TOTAL EMPLOYEE BENEFITS	**5,907.69**	**8,000.00**	**7,679.00**	**8,200.00**
GRAND TOTAL EXPENSES	**$365,704.23**	**$401,337.00**	**$390,277.00**	**$416,087.00**

INC. VILLAGE OF PLANDOME HEIGHTS
FINAL BUDGET
FISCAL YEAR JUNE 1, 2012 TO MAY 31, 2013

REVENUES	ACTUAL EXPENDED 2010/11	ADOPTED BUDGET 2011/12	PROJECTED EXPENDED 6/11 TO 5/31/12	FINAL BUDGET 2012/2013
TAX ITEMS				
Real Property Taxes				
A1050.0 Collection of Tax Arrears	0.00	0.00	0.00	0.00
A1090.0 Interest & Penalties	1,314.83	500.00	985.00	500.00
Total	1,314.83	500.00	985.00	500.00
Non-Property Tax Items				
A1130.1 Elec./Gas Gross Util. Tax(LIPA)	13,923.74	15,000.00	13,000.00	14,000.00
.2 Utilities Gross Receipts	3,085.58	4,000.00	3,500.00	4,000.00
.3 Cable TV Gross Util. Tax	8,024.44	7,000.00	7,500.00	7,000.00
Total	25,033.76	26,000.00	24,000.00	25,000.00
TOTAL TAX ITEMS	**26,348.59**	**26,500.00**	**24,985.00**	**25,500.00**
DEPARTMENTAL INCOME				
Public Safety				
A1560.4 Safety Insp. Fees/-See 2555-Build/Al	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Home & Community Services				
A2001.0 Parks & Rec. ~ Tree Prog.	650.00	650.00	0.00	1,000.00
A2110.0 Zoning Board Fees	7,550.00	1,500.00	2,500.00	1,500.00
A2110.0 Planning Board Fees	0.00	0.00	0.00	0.00
Total	8,200.00	2,150.00	2,500.00	2,500.00
TOTAL DEPARTMENTAL INCOME	**8,200.00**	**2,150.00**	**2,500.00**	**2,500.00**
USE OF MONEY & PROPERTY				
A2401.0 Interest Earnings	2,411.16	3,300.00	1,740.00	1,800.00
Total	2,411.16	3,300.00	1,700.00	1,500.00
TOTAL USE OF MONEY & PROPERTY	**2,411.16**	**3,300.00**	**1,700.00**	**1,500.00**
LICENSES & PERMITS				
A2555 Building & Alterations	32,949.00	28,000.00	38,000.00	41,000.00
A2590.0 Other Permits	0.00	0.00	0.00	0.00
A2592.0 CO & CC see A2655 Minor sales	0.00	0.00	0.00	0.00
Total	32,949.00	28,000.00	38,000.00	41,000.00
TOTAL LICENSES & PERMITS	**32,949.00**	**28,000.00**	**38,000.00**	**41,000.00**
FINES & FORFEITURES				
A2610.0 Justice Court Fines	4,170.00	3,000.00	4,500.00	4,500.00
Total	4,170.00	3,000.00	4,500.00	4,500.00
TOTAL FINES & FORFEITURES	**4,170.00**	**3,000.00**	**4,500.00**	**4,500.00**

INC. VILLAGE OF PLANDOME HEIGHTS
FINAL BUDGET
FISCAL YEAR JUNE 1, 2012 TO MAY 31, 2013

	ACTUAL EXPENDED 2010/11	ADOPTED BUDGET 2011/12	PROJECTED EXPENDED 6/11 TO 5/31/12	FINAL BUDGET 2012/2013
MISCELLANEOUS				
A2655.0 Other Minor Sales	879.20	300.00	274.00	3,000.00
A2701.0 Refund of Prior Year Expend.	0.00	0.00	0.00	0.00
A2770.0 Unclassified Revenue- judicial grant	1,600.00	0.00	0.00	0.00
Total	2,479.20	300.00	274.00	3,000.00
TOTAL MISCELLANEOUS	**2,479.20**	**300.00**	**274.00**	**3,000.00**
GOVERNMENT AID				
A3001.0 Revenue Sharing AIM	6,219.00	6,000.00	6,095.00	6,000.00
A3005.0 N.C. Mortgage Tax	21,484.11	21,000.00	21,000.00	21,000.00
A3089.0 State Grants	0.00	0.00	0.00	0.00
A3390.0 Sales Tax Sharing	0.00	0.00	0.00	0.00
A3501.0 C.H.I.P.S. (Hwy. Aid)	0.00	8,000.00	8,000.00	8,000.00
A3501.0 S.H.I.P.S. (St. Signs/Parks Proj.)	0.00	0.00	0.00	0.00
A3505.0 Multi-Modal Trans. Program	0.00	0.00	0.00	0.00
Total	27,703.11	35,000.00	35,095.00	35,000.00
TOTAL GOVERNMENT AID	**27,703.11**	**35,000.00**	**35,095.00**	**35,000.00**
SUB-TOTAL REVENUES	**104,261.06**	**98,250.00**	**107,054.00**	**113,000.00**
APPROPRIATED FUND BALANCE	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL REVENUES (non-tax)	**104,261.06**	**98,250.00**	**107,054.00**	**113,000.00**

SCHEDULE OF SALARIES & WAGES ~

Code & Title		# of Persons	Total Appropriation	2012/13 Rate of Compensation	Total Appropriation
1110.1	**Village Court**				
	Village Justice	1 (p/t)	%	$1,500.00	%
	Village Prosecutor	1 (p/t)		$1,500.00	
	Court Clerk	1 (p/t)	0.00	$3,000.00	6,000.00
1410.1	**Village Clerk's Office**				
	Village Clerk/Treasurer	1 (F/T)		$58,500.00	
	Deputy Village Clerk	1 (p/t)		$24,000.00	
	Consultant	1 (p/t)	0.00	$0.00	82,500.00
GRAND TOTAL APPROPRIATIONS ~ SALARIES & WAGES			**0.00**		**88,500.00**