Inc. Village of Plandome Heights 37 Orchard Street Manhasset, NY 11030
(516)627-1136 Fax (516)627-1393

FEE SCHEDULE

BUILDING AND DEMOLITION PERMIT FEES:

Building Permit Fee: $100 for the first $1,000 of cost of work plus 1.5% of construction costs
Cost of work shall be calculated at $175 / sq. ft. *Minimum BP fee is $150.*
Cost of work will be determined by the Building Inspector. To contact the Building Inspector please call the Village Office (516) 627- 6902 or email at buildinginspector@plandomeheights-ny.gov

Certificate of Occupancy/Certificate of Completion: $50 (to be collected with building permit fee)
NOTE: Building Permits expire one year from the issue date. A $250 administrative fee will be charged per quarter from the time a permit expires until Certificate of Occupancy is issued. Up to two extensions may be granted on a building permit with an additional fee of $150 each.

Demolition Permit Fee: $250

PLUMBING PERMIT FEES:

- $50 application fee + $50 Certificate of Occupancy/Completion
- Plus $15 per fixture
- Plus $100 sanitary/sewage septic tank/ HVAC

DUMPSTERS/STORAGE CONTAINERS:

Dumpsters –$100, max of thirty (30) days;
-When issued in conjunction with a BP no additional fee is required
Storage containers - $100, max of thirty (30) days

APPLICATIONS TO VILLAGE BOARDS:

Board of Zoning and Appeals $250*
Planning Board $250*
Architectural Review Board $50 short form application; $250 construction/alteration
*In addition to the above filing fees for the Board of Zoning Appeals and Planning Board, an applicant is responsible for the following costs actually incurred by the Village in connection with the application:

1. Advertising of legal notice
2. Stenographic minutes of hearing
3. Costs for Village Engineer / Building Inspector
4. Legal fees for Village Attorney
5. Consultant fees

Each applicant shall deposit the following sums for referenced costs:
Board of Zoning Appeals $ 1,350** Planning Board $ 1,000**
**In the event the amount of deposit is insufficient to cover the referenced reimbursable costs, the applicant shall, at such time fixed by the Village Clerk, deposit an additional amount sufficient to cover such costs.

Notes:
1) No action shall be taken by any board until such time as all fees and deposits required hereunder are paid in full.
2) In the event the applicant does not conform to the approved plans, the Village may, at its discretion, retain consultants to determine the extent of non-compliance and the applicant shall be liable for all such costs.

***ENVIRONMENTAL REVIEW*:** Where it appears that an environmental impact statement or an expanded environmental assessment form is required, the applicant shall deposit with the Village the sum of $2,500 for the review of such materials.

Fees are determined at the time the permit is issued.